

Tuesday, June 11, 2024 1:30-3PM – TEAMS Meeting

COUNCIL MEETING AGENDA

APSAC Committee Members 2023-2024: Christina Egbert, Alexandra Backer, David Reynolds, Karen Louis, Polly Wallis, Nicole Welsh, Roy Danielian, Sable Eldridge, Laura Zeigler, Tina Grady, Benjamin Rueger, Lindee Mason, Michele Shawver, Shay Purba, Tami Smith, Tom Utnage, Tracey Hanton, Stephanie Patrick, Tracy Mitchener

Members present: Christina Egbert, Alexandra Backer, Karen Louis, Polly Wallis, Laura Zeigler, Benjamin Rueger, Lindee Mason, Michele Shawver, Shay Purba, Tami Smith, Tom Utnage, Stephanie Patrick, Tracy Mitchener, David Reynolds, Roy Danielian, Nicole Welsh, Sable Eldridge, Tracey Hanton,

Members not present:

HR Representative: Tracy Mitchener

Call to order:

1. Approval of Minutes – approved - Michele moved, Polly seconded
2. HR Updates (Tracy)
 - a. HR moving back to KT – moving to where Continuing Studies are currently – they are swapping offices (following 7/1)
 - b. Utilize your summer flexibility but please do not abuse it
 - c. Any update on DOL exempt/nonexempt change – July threshold - people were notified by email, January threshold is TBD
3. Treasurer’s Report (David)
 - a. PD Budget: \$2203.82
 - b. Operating: \$1,283.58
 - c. Foundation: \$ 2,063.45
 - d. APSAC Scholarship: \$0.0
 - e. Total funding: \$5,550.85
4. Old business:

Committee Reports –

1. APSAC Professional Development Committee: (Tom/Michelle)
 - a. Good presentation for Burnout event – 12 attendees (14 total with presenters)
 2. APSAC Scholarship Committee: (Stephanie/Shay)
 - a. No report
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3. APSAC Technology Team: Website Updates/Maintenance & LISTSERV: (Laura)
 - a. Listserv is updated
 - b. Website needs work

 4. APSAC Elections Committee: (Laura)
 - a. Elections Results (106 votes):
 - b. Committee members for the 2024-25 academic year:
 - c. Past-President:
 - d. President:
 - e. President-Elect:
 - f. Secretary: *Alexandra Backer*
 - g. Secretary Elect: *Stephanie Patrick*
 - h. Treasurer: *Michele Shawver*
 - i. Treasurer Elect:
 - j. At-Large Members: *Sable Eldridge, Lindee Mason, Shay Purba, Tami Smith, Tom Utnage, Tracey Hanton, Tracy Mitchener, Brian Matve, Eric Manor, Jennifer Schillo, Brian Bienz, Av Gehlhauser, Greg Justice, Kathleen Surface, Jason Baldwin, Jason Burr, Kate Long, Ryan McCombs, Juliana Bengs, Amanda Barcus, Sunila Chowdhry, Todd Raines.*
 - k. Emeritus: *Karen Louis, Polly Wallis, Roy Danielian*
 - l. HR Representative/Liaison: *Tina Grady, Tracy Mitchener*
 - m. **APSAC Committee Members 2024-2025:** Alexandra Backer, Karen Louis, Polly Wallis, Roy Danielian, Sable Eldridge, Tina Grady, Lindee Mason, Michele Shawver, Shay Purba, Tami Smith, Tom Utnage, Tracey Hanton, Stephanie Patrick, Tracy Mitchener, Brian Matve, Eric Manor, Jennifer Schillo, Brian Bienz, Av Gehlhauser, Greg Justice, Kathleen Surface, Jason Baldwin, Jason Burr, Kate Long, Ryan McCombs, Juliana Bengs, Amanda Barcus, Sunila Chowdhry, Todd Raines.

 5. APSAC Fundraising/Marketing Committee: pending 2023-2024 academic year
 6. Campus Master Plan (APSAC/CSSAC Presidents): no report
 7. Chancellor's Diversity Council: (Nicole): no report
 8. Employee Recognition and Excellence Award: (Roy/Tom): no report
 9. APSAC Affiliate Member to the Fort Wayne Senate: (Ben): no report
 - a. Need to submit 24-25 senate reps by 8/1
 - b. Second year members will be senate reps – Laura to send it out soon via Qualtrics and email
 - c. 24-25 Senate Commitments
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- i. APSAC Affiliate Member to the Fort Wayne Senate
 1. *Current member: Benjamin Rueger, 2023-24 – term expires (1-year term)*
 - ii. Information Subcommittee (Budgetary Affairs Subcommittee no longer exists)
 1. *Current member: Tami Smith, 2023-24 – term expires (1-year term)*
 - iii. Mastodon Athletics Advisory Subcommittee
 1. *Current member: Roy Danielian, 2023-24 – term expires (1-year term)*
 - iv. Student Affairs Committee
 - v. New APSAC representation (1-year term)
 - vi. University Resources Advisory Committee
 1. *Current member: Polly Wallis, 2023-24 – term expires (1-year term)*
10. Fort Wayne Senate: Budgetary Affairs Subcommittee: (Tami)
 - a. Wrote the subcommittee out of their new bylaws
11. Fort Wayne Senate: Mastodon Athletic Subcommittee: (Roy): no report
12. Fort Wayne Senate: University Resource Policy Committee: (Polly): no report
13. Food Service Committee: (Sable/Tami): no report - planning to meet in Fall due to staff changes/issues
 - a. Meal plans options have changed significantly – up to 15 different options
 - b. Meal plan can only be used at Walb and other locations will be don dollars locations – potential breakfast option for Walb but not considering the dinner options
 - c. It is on the website now - <https://www.pfw.edu/dining/meal-plans>
 - d. Locations are planning to stay open for summer hours
14. Well-being Team: (Shay/Roy/Karen/Stephanie): no report
15. Strategic Planning Committee: (Michele/Tami): no report, doesn't exist anymore
16. Employee Recognition Event Planning Committee: (Karen/Stephanie/Polly): no update since Spring 24 event
17. University Budget:
 - a. Not currently active
18. University Council:
 - a. No longer active.
19. West Lafayette Representatives: (Karen/Nicole): no report – last meeting was recognition luncheon – Karen working on the annual report
 - a. **Need new rep for WL as well – include in the second-year list**
20. PFW Prepared Committee//Campus Safety Committee: (Alex/Karen (1)/Stephanie (2) Sable (3)
 - a. Intro new chief – Anthony Harrison (coming from Butler University)
 - b. Building Deputy Program – to launch for Fall semester – stipends available for deputies
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- c. <https://www.pfw.edu/building-deputy>
- d. ITS Update – restructuring and security camera updates
- e. Blue Lights and Guardian App Update – “Blue Light on your Phone”
- f. Rave Alerts Update – move to opt-out option
- g. **PFW Safety Plan - SharePoint**

21. Quality of Place: (Polly/Tami): no report, doesn't exist anymore

New Business

Other Campus Committee Updates

- a. Need to contact IT about updating the website
- b. Laura to meet with Stephanie to complete meeting invites for 24-25 meetings and July agenda

Motion to Adjourn: NA

Meeting Adjourned: 2:15 p.m.

Next meeting will be: Monday, July 8th, 2024 1:30-3 p.m. via TEAMS